



## **Home and Community Group Leaders Leadership Policy**

### **Purpose**

It is critical to the fulfillment of The Well Training Ministry, Inc.'s (The Well) mission that women serving as study and group leaders understand the vision and purpose of The Well. The Well's vision and purpose for its Home and Community Groups are disseminated through the Leadership and Teacher trainings held throughout the year.

The purpose of the Well Home and Community Group Leaders policy is to set clear guidelines for who can serve as a Well Home and Community Group Leader.

### **Policy Statements**

#### **I. Leadership Assessment**

- A. Every NEW Well leadership candidate must satisfactorily complete a Leadership Assessment.
- B. Before posting a study *as* a Well study on the Well's social media, a Leadership Assessment **MUST BE** completed and submitted. Leadership Assessments can be accessed via The Well's database. Upon successful completion of the Home and Community Leader Requirements acknowledgement a link will be provided to access the Leadership Assessment.
- C. The Leadership Assessment will be reviewed, approved or denied by the Well President, Vice President or Home and Community Group Administrator. Denial means a candidate's study will **NOT** be a Well Home or Community Group, but she could lead under another church or ministry's umbrella.
- D. The Well President, Vice President or Home and Community Group Administrator will notify candidates if a Leadership Assessment has been denied with the reason for that determination.

## II. On-going training

- A. The Well is a training ministry. As such, Home and Community Group Leaders are expected to *actively participate* in The Well's trainings and events, such as Pop Ups, special training days, and/or conferences.
- B. At a minimum, a leadership candidate must have attended a Leader and/or Teacher training within the past 2 years.

## III. Responsive to Communications

- A. Group rosters are to be provided to the Home and Community Group Administrator at the beginning of each session.
- B. Completion of the end of session follow-up and survey will be required of all Home and Community Group Leaders.
- C. Continued Leadership under The Well is dependent upon timely completion of the follow-up and responsiveness to communications.

## IV. Churches and other ministries

- A. Church studies will not be listed as Well studies on The Well's website or other publications.
- B. Other ministry studies will not be listed as Well studies on The Well's website or other publications.

## V. Acknowledgement of The Well's Home and Community Group Leaders Leadership Policy

Each Home and Community Group Leader shall sign on an annual basis the Home and Community Group Leader Disclosure Form (attached to this policy) which affirms that such person:

- A. Has received a copy of this policy.
- B. Has read and understands the policy.
- C. Has agreed to comply with the policy.